

Delegation of Authority – 14 positions + UPST

UNIVERSITY OF MASSACHUSETTS BOSTON
 CHANCELLOR'S DELEGATION OF SIGNATURE AUTHORITY*
 (NON-PERSONNEL)

Authorized Position	Current Occupant of Authorized Position	Professional Services Performed by Consultants: Standard University Contract Required (1)	Contracts for labor and materials: (Construction - M.G.L. c.149 and M.G.L. c.30, \$39M (2)	Lease of University Real Property to Others ≤ 5 years: (3) (4)	Lease of Third Party Equipment and Real Property: (3)	Sponsored Programs: Grants - Applications, Proposals, Awards, MOU's, MTA's, ISA's	Non-Sponsored Programs: Licenses, ISA's, MOU's, non-research CDA's (5)(6)	Revenue and Revenue-sharing Contracts, Gifts and Pledges	Operational Services:
Chancellor	Marcelo Suárez-Orozco	No Limit	No Limit	No Limit	No Limit	No Limit	No Limit	No Limit	No Limit
Vice Chancellor for Administration & Finance	Kathleen Kirleis	No Limit	No Limit	No Limit	No Limit	No Limit	No Limit	No Limit	No Limit
Provost	Joseph B Berger	<= \$500,000	<= \$500,000	<= \$500,000	<= \$500,000	<= \$500,000	<= \$500,000		<= \$500,000
Associate Vice Chancellor for Administration & Finance	Chris Giuliani	<= \$500,000	<= \$500,000	<= \$500,000	<= \$500,000	<= \$500,000	<= \$500,000		<= \$500,000
Associate VC Academic Administration & Finance	Thomas Miller	<= \$100,000	<= \$100,000	<= \$100,000	<= \$100,000	<= \$100,000	<= \$100,000		<= \$100,000
Assistant Vice Chancellor for Contracts & Compliance	Darryl Mayers	<= \$100,000	<= \$100,000	<= \$100,000	<= \$100,000	<= \$100,000	<= \$100,000		<= \$100,000
Vice Provost for Research & Strategic Initiatives	Bala Sundaram					No Limit			
Associate Vice Provost for Research	Matthew Meyer					No Limit			
Asst. Director of Office of Research & Sponsored Programs	Shala Bonyun					No Limit			
Associate Vice-Chancellor Facilities Management	Michael Kearns		Change orders <= \$250,000						
Vice-Chancellor for Enrollment Management	John Drew						Dual Enrollment Contracts		
Associate Dean CNHS	Rosanna DeMarco						Affiliation Agreements		
Director of Event Services	Geoffrey Coombs						Event Services Agreements		
Vice-Chancellor for University Advancement	Adam Wise							Gift and Pledge Agreements (7)	

* Delegation of Signature Authority does not supersede procurement requirements of BOT Policy T92-031, Appendix A. Enforcement of BOT Policy is delegated to Chief Procurement Officer (CPO)

- (1) General Counsel must review all agreements >\$100,000. Campus must provide prior notice to President's Office of all Consultant Services >\$300,000.
- (2) All construction projects > \$250,000 require DCAM/UMBA management or delegation (case by case under \$2M)
- (3) Agreements relating to any interest in real property requires General Counsel review.
- (4) Any Lease of University Real Property exceeding 5 years requires President approval.
- (5) CIO must review all Information Technology requisitions in accordance with BOT Policy T08-086
- (6) Contract must be approved as to form by Contracts & Compliance
- (7) All pledges of support to the university except those that require matching funds

CDA: Confidentiality Disclosure Agreement (CVIP)

MTA: Material Transfer Agreement (CVIP)

ISA: Interdepartmental Service Agreement

MOU: Memorandum of Understanding