Faculty Senate, College of Liberal Arts Meeting Minutes

October 17, 2016

**CC 3540**

1. Approval of Agenda:
* The meeting was called to order at 2:34 pm
* The agenda was approved unanimously. 2:34 pm.
1. Approval of the minutes from Sept. 19, 2016
* The September 2016 minutes were approved unanimously at 2:35 pm.
1. Moderator’s Report
	* The statement on transparency is still in the budget committee undergoing revisions. The Senate will revisit the statement when it is complete.
	* The Moderator’s report was completed at 2:36
2. Dean’s Report
* The Dean is working on budgeting for fiscal year 2018
* The 2017 budget recommendations have been sent to the Chancellor.
* The Dean is encouraging the Chancellor to fight against the Board of Trustees and their view of the budget.
* Roll-over funds with caps are problematic for budgeting. It doesn’t encourage the use of savings.
* In the new budget system departments can’t run with a deficit and they have to run with a surplus.
* For AY 2016-17 the university is facing a 23-30 million dollar deficit.
* Six Board of Trustee members are stepping down and new Trustees will be appointed by the Governor.
* The Dean will hear from the Chancellor soon about the CLA budget.
* 50% of the CLA budgets are loaded, but some departments spend most of their money in the fall so those departments hurting as they have spent all of their funds.
* The Electronic one form is still alive. 75k is needed to run a pilot program.
* Most of the 75k is to create the program. The maintenance cost is cheap.
* A task force has been created to assess the accountability of faculty regarding the 2:2 teaching load.
* The task force will make recommendations on what to do if there is no research productivity. There were no concerns at the creation of the 2:2 load.
* Officially all faculty in CLA have a 3:3 load. The 2:2 is to support more scholarly and creative activity by faculty.
* After the creation of the 2:2, the Dean agreed to wait 3 years to reassess the accountability question.
* Now the 3 years are up. Pressure is coming from the Provost’s office to create an accountability system.
* The system might be part of the AFR process. If for two years in a row a DPC decides that there is an ongoing productivity issue, a faculty member may be given a 2/3 or 3/3 load. Currently there are not many concerns amongst the Dean or the department chairs.
* Question from a Senator: What is the feedback on the reappointment or non-reappointment letters sent out to NTT faculty and what was their effect?
* Answer from the Dean: There isn’t any data on that yet.
* Follow-up Question: But what was there a negative effect at the department level?
* Answer from the Dean: Currently there is no information from the department heads regarding that.
	+ - * + The Dean’s opinion is that he found it disruptive, and thinks it created a lot of extra work for department chairs.
				+ Question from a Senator: How did it save any money?
				+ Answer from the Dean: It did cut down on schedules for some NTT, but the Dean is not sure how big the impact was.
				+ Question from a Senator: What is being done to change the culture of late enrollment?
				+ Answer from the Dean: Part of the problem has to do with the student’s perception of how long students have to pay for tuition (only 30 days) so they register late. The administration is working on trying to fix the problem of late enrollment.
				+ Question from a Senator: Can something be done about the extended drop add period which becomes a shopping period (6 days this semester)?
				+ Answer from the Dean: Software coming online soon to help with enrollment. UDirect-shows what courses a student in a major needs to take, also EAB which tracks student progress. I NEED A BIT OF HELP ON THIS PART I KNOW I DIDN’T GET ALL OF THE INFO
				+ The Provost’s office pleased with CLA’s enrollment this semester. Only 2.3% of the courses are under-enrolled.
				+ Question from a Senator: Are there any other things to be aware of budget wise?
				+ Answer from the Dean: He is not sure what is next.

The Dean’s Report was completed at 3:01 pm.

1. Approval for New/Changes to courses from the AAC

 Changes to existing courses:

* Econ 413 Change to pre reqs
* Econ 420 Change to pre reqs
* Econ 435 Change to pre reqs
* Motion presented to approve the Econ courses as a block.
* Block approved unanimously
* Course changes approved unanimously

Motions for new courses:

* Art 215 The Art of Editing
* Art 245 Great Directors
* Art 321 Art and Moving Images
* Art 493 TMC Publications Internship
* Art 494 TMC Internships in Arts Administration
* CINE 289 Special Topics in Cinema
* CINE 350 Studies in Film Genre
* CINE 389 Advanced Special Topics
* CINE 450 Introductory to Film Theory
* CINE 480 Internship in Cinema Studies
* CLSICS 240G Comedy from Greeks to Netflix
* LATIN 300 Roma Aeterna: Latin Reading Fluency
* ENG 311 How to Write Like a Film Critic
* ENG 315 New Wave Cinema
* ENG 316 Cult Cinema
* ENG 317 American Independent Cinema
* ENG 338 Classical Hollywood Cinema
* ENG 339 Post-Classical Hollywood Cinema
* Motion presented to approve ART 215, 245, 321, CINE 289, 350, 389, 450, 480, ENG 311, 315, 316 as a block.
* Block approved unanimously
* Discussion:
1. Question: Why are the courses cross listed?
2. Answer: The courses are set up so people in different departments can teach them.
* Courses in the block are approved unanimously.
* Motion presented to approve ART 493 and 494 as a block.
* Block approved unanimously
* Courses in the block are approved unanimously.
* Latin 300 approved unanimously.
* Concern was raised about the title of the course CLSICS 240G. Some felt that the course and the description do not match.
* Motion presented to conditionally approve the course until the concerns are addressed with the course proposers. The SEC will review the course after edits are made. The Senate agrees to have the SEC vote in place of the Senate to approve the course.
* Motion to conditionally approve the course approved unanimously
* Course reviews completed at 3:27
1. New Business
	* Question from Moderator: How do we want to continue our process in looking at courses?
	* Members are to fill out the provided anonymous survey about the role of the Senate regarding course reviews.
	* The SEC will look at surveys and report back to Senate.
2. Meeting adjourned 3:40 pm.