



Office of Undergraduate Studies
 University of Massachusetts Boston
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 Boston, Massachusetts 02125-3393
 617-287-6330
www.umb.edu/registrar

CREDIT OVERLOAD REQUEST FORM

Undergraduate students who would like to take more than 17 credits in one semester (including summer) must request a credit overload. In order for the request to be considered, a student must meet the following requirements:

- Have a 3.0 cumulative GPA or a 3.5 term GPA in his/her most recent semester.
- Have continuous good academic standing in the last three semesters of attendance.
- Have previously completed 15 credits in one semester.
- Grades for most recent semester must be on record prior to applications submission.

Please note that while meeting the above criteria is necessary for a credit overload, it does not guarantee approval. The decision will be based on each student's individual circumstances. Each student will be notified of the final decision by email.

| STUDENT INFORMATION | | |
|---|---|-------|
| Last Name: | First: | Date: |
| Phone: | E-mail Address: | |
| UMB ID #: | Current College: | |
| Semester for which you are requesting an overload: | Number of credits for which you are currently registered: | |
| What is the total number of credits that you would like to take? | | |
| For which courses are you currently registered and for which courses do you need a credit overload? | | |
| CURRENTLY REGISTERED: | NEED OVERLOAD: | |
| Class 1: | | |
| Class 2: | | |
| Class 3: | | |
| Class 4: | | |
| Class 5: | | |
| Why do you need to take these extra courses? | | |

Please return this form to the appropriate office:

- **Colleges of Liberal Arts, Science & Mathematics, Education & Human Development, School for the Environment, or Public and Community Service:** Email form to: undergraduatestudies@umb.edu
- **College of Management:** please complete the online form located here: <https://business.umb.edu/academic-resources/credit-overload>
- **College of Nursing and Health Sciences:** Email form to: cnhsstudentservices@umb.edu

FOR OFFICE USE:

Approved by: _____ Denied by: _____

Date: _____ Student Notified: _____
